



# Payroll Forms

- ▶ **Direct Deposit Authorization Form**

- ▶ The Wisconsin Heights School District issues electronic payment for all payrolls. Please attach a blank voided check if you are depositing funds into a checking account. If you are selecting a savings account no deposit slip is required, however, remember to include your bank routing number and bank account number. We need your bank address and phone number on the form.

- ▶ **Employment Eligibility Verification**

- ▶ This form requires the district to obtain proof of your eligibility to work in the US. Complete Section 1 only. The district will complete Section 2. Page 9 is the list of acceptable documents (all documents must be unexpired). Please bring original documents (no photocopies).

- ▶ **Federal Withholding Form – W4**

- ▶ **State Withholding and New Hire Reporting Form – WT4**

*(To access a form, click on the title of the form listed above)*